



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	SIKKIM GOVERNMENT COLLEGE GYALSHING
• Name of the Head of the institution	DR. KISHOR KUMAR RAI
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03595-250050
• Mobile No:	9832588885
• Registered e-mail	gyalshingcollege2011@gmail.com
• Alternate e-mail	kesang1319@gmail.com
• Address	Aarigaon, Yangthang, Gyalshing, West Sikkim
• City/Town	GYALSHING
• State/UT	SIKKIM
• Pin Code	737111
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	SIKKIM UNIVERSITY				
• Name of the IQAC Coordinator	DR. KESANG WANGMO BHUTIA				
• Phone No.	9832695115				
• Alternate phone No.	03595-250050				
• Mobile	9832695115				
• IQAC e-mail address	iqac.gyalshing@gmail.com				
• Alternate e-mail address	kesang1319@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://sgcgygyalshing.000webhost.app.com/AQAR%202021-22.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://smlgcgyalshing.in/Academic%20Calander%202022.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.91	2019	01/04/2019	31/03/2024
6. Date of Establishment of IQAC			11/09/2015		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Government of Sikkim	State Budget	State Government	2022	41765000	
Central Government	RUSA	RUSA	2022	23530572	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	05	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
<ul style="list-style-type: none"> If yes, mention the amount 	13,09,506	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Preparation of Academic Calendar		
Publication of Academic and Administrative Audit Report		
Preparation of Student Satisfaction Survey Report		
Organised counselling to the newly admitted students on the academic and the administrative affairs related to the students in the institute in collaboration with the Dean Students Affairs of the College.		
Organized 10 days workshop on "Waste-Paper Recycling" for the students from ST, SC and women category of the College under RUSA Vocational funding of the College w.e.f. 17th February 2023 - 26th February 2023.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Preparation of Academic Calendar	Achieved
Publication of Academic and Administrative Audit Report	Achieved
Preparation of Student Satisfaction Survey Report	Achieved
Organised counselling to the newly admitted students on the academic and the administrative affairs related to the students in the institute in collaboration with the Dean Students Affairs of the College.	Achieved
Organized 10 day's workshop on	Achieved
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Statutory body of IQAC	14/09/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	20/01/2023
15. Multidisciplinary / interdisciplinary	
<p>In India, the scenario of higher education is continuously evolving with time. As a result, Indian higher education is facing the challenge of interdisciplinary educational approach and our college is no exception to it, despite the fact that it comprise of 26 acres of land. This new approach of study (multidisciplinary and interdisciplinary) has become an important and challenging technique in the modern educational system and for us too. As the disciplinary specialization restricts faculties from broadening their intellectual horizons, the new multidisciplinary and interdisciplinary nature of study in higher education will enable</p>	

the growth, expansion and stature as a discipline and field of academic inquiry in its own right. Moreover, this approach will help students to broaden their disciplinary perspective which in future will definitely enhance their compatibility for job opportunities. However, implementing the interdisciplinary studies in an institute is quite problematic due to lack of interest and expertise of faculties and researchers to do interdisciplinary studies, departmental infrastructure, problem of using technical language etc. All these create obstacle in the path of implementing interdisciplinary studies in higher education. Fortunately, the government and the UGC have very recently taken initiative to promote multidisciplinary and interdisciplinary studies in higher educational system.

As per the direction from our parent university i.e., Sikkim University and the Higher Educational Directorate of the Government of Sikkim, we will introduce multidisciplinary/interdisciplinary courses in our institute. We were hoping to introduce it from the academic session 2023-24 but unfortunately this dream of ours could not be accomplished. Most probably, it will be introduced from the next academic session 2024-25. Nevertheless, our institute has taken initiative in strengthening skills among our students by introducing various workshops under RUSA equity and vocational grants of the College. To name a few we have successfully conducted workshop on Waste Paper Recycling, Radio Production, Bee Keeping, Badminton Course, Boxing Course etc. during the academic year 2022-23.

16.Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities. There will be "multiple exits" & "multiple entries" points during the higher education tenure & credits will be transferred through the ABC seamlessly. ABC can be considered as an authentic reference to check the credit record of any student at any given point in time. Thus, the concept of ABC is fuel to boost the efficiency of faculty and help students embrace a multi-disciplinary educational approach. The idea is to make students "skillful professionals" and help their overall growth. In a crux, the Academic Bank of Credits will be a game-changer in transforming Indian education to a great extent. Alike UGC, Sikkim Government College, Gyalshing also anticipate a positive impact that will be brought via the practice of the ABC in the upcoming years. The inter-disciplinary & multi-disciplinary approach is the need of

the hour. With the Academic Credit Bank, HEIs will be able to help students learn subjects of their choice and become "skill-oriented" graduates. Keeping in mind the benefits of the inter-disciplinary and multidisciplinary approach to education, the institute will definitely focus on Academic Bank of Credits (ABCs). The College have already received a letter/notice from its affiliated university viz., Sikkim University dated 20th February, 2023, regarding filling up registration for Academic Bank of Credits and initiatives are taken accordingly.

17.Skill development:

Education, Skills and employability are of paramount importance in today's context. Education positively influences various facets of growth and development such as poverty reduction, health, gender equality among others. Skilled workforce is necessary for economic development. Some sectors, such as agriculture, food processing, heavy industries, textiles, tourism, construction sector, healthcare, transportation and infrastructure etc. are vital for economy and engagement of skilled workforce in such sector is a major concern for any country. The urgent need of the hour is investing in skill training to create sustainable, inclusive development for all Indians. Skilling refers to the training, practical, theoretical and soft skill knowledge of current industry standards. It involves harnessing the untapped potential of the youth and making them employable with relevant skills for the current job market. "Skill is budding as the new currency across businesses globally and in India. Today's rapidly evolving economic environment makes up skilling an imperative across job profiles and sectors. The skill development process helps students think beyond grades. It helps them tap into their capabilities, develop real-life skills, and prepare themselves to be successful in the careers of their choice. Skill-based learning improves employability and helps the youth earn more. To emphasize skilled based learning, the institute has collaborated with various Government Departments in and around Gyalshing District as well as other numerous non-governmental organizations with a motive to give platform to our students to acquire various vocational skills. The institute has NCC, NSS, Career Counselling Cells who cater skilling in the learners. Various projects related to skill development is also approved under RUSA equity initiatives and the institute has conducted many such programmes. Students from Tourism department are compulsorily made to undergo internship in various hotels in Pelling.

Numerous workshops are conducted during the academic year 2022-23

under RUSA equity and vocational grants of the College to develop various skills among our students. To mention a few we have successfully conducted workshop on Waste Paper Recycling, Radio Production, Bee Keeping, Badminton Course, Boxing Course etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In order to discover the self of Bharat, the exploration of Indian wisdom is the only key. Since the inception of NEP 2020 in Indian Education, IKS - the Indian Knowledge System, has been a focal point of discussion. For the last two centuries, the western perception has been the leading influencing factor in our education. The Indian origin knowledge is either rejected or ignored in mainstream education. Indian World View is totally missing in the society. "Living with full of means" has become the lone objective of current education; whereas the "meaningful life" is the goal of Indian Education. This change of direction remains a challenging job until complete integration of Indian Knowledge System takes place in nation's Education. Understanding the value of Indian Knowledge System and keeping in mind the importance of teaching in Indian language, culture, various departments from our institute like English, Bhutia, Lepcha and Limboo join their hands together to accomplish the said goal. They invite guest speakers from various literary backgrounds to share their experiences and impart their viewpoints on Indian Knowledge System among our pupil. The NSS wing of the College too collaborate with these departments and showcase various cultural programmes from time to time which will definitely help in preserving our culture and costume. Teachers are also encouraged to use local languages as much as possible to explain the concept to the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

OBE is an educational approach and a learning philosophy, focusing and organizing the entire academic programs (curriculum) and instructional efforts around clearly defined 'outcomes' we want all students to demonstrate when they complete the program. It is a student-centered instruction model that focuses on measuring student performances through outcomes. Outcomes are usually expressed in terms of a mixture of knowledge, skills, abilities, attitudes and understanding that a student will attain as a result of his/her successful engagement in a particular set of higher education experience. The college has left no stones unturned to achieve outcome based education. The curriculum in most of the subjects is prepared in such a way that the students have to undergo dissertation in their final year of the college. Likewise the

internal evaluation is divided into two (i) Sessional A and (ii) Sessional B carrying 25 marks each. If Sessional A is a written exam then it is mandatory that Sessional B has to be a project work/term paper/filed trip or an assignment. The students are made to present their term papers to the external evaluators invited by their respective teachers. This is practiced to enhance their personality and make the learning interesting. The students from Geography Department are focused on lab based studies. The students from Tourism department are provided platform to undergo internship in various hotels in Pelling and Gyalshing. Initiative is taken by the head of the institution to convert all traditional classrooms into smart classrooms and teachers are directed to give more emphasize on group discussion rather than on traditional lecture method. Apart from that various co-curricular activities like debate, extempore speech, quiz competition, dance and singing competition, volleyball, football, badminton, chess, table tennis, taekwondo, boxing competitions are also conducted from time to time to enhance their skills in various areas. Many workshops are also conducted during the academic year 2022-23 under RUSA equity and vocational grants of the College to develop various skills among our students. Some of the workshops that we have successfully conducted include workshop on Waste Paper Recycling, Radio Production, Bee Keeping, Badminton Course, Boxing Course etc.

20.Distance education/online education:

Yes, to give focus on distance education and to reach the unreached, the College has taken initiative to set up IGNOU Study Centre in our institute since 2012. Today, the number of candidates undergoing distance education from our IGNOU centre has increased manifold. It provides various diploma courses, certificate course, degree courses in various humanities, commerce and science subjects. It also provides post graduation courses in many humanities subjects.

Extended Profile

1.Programme

1.1 03

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

1521

Number of students during the year

File Description	Documents
Data Template	View File

2.2

610

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

429

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

56

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

78

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	03
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1521
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	610
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	429
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	56
File Description	Documents
Data Template	View File

3.2	78
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	76,91,259
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	45
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sikkim Government College, Gyalshing, recently renamed as Sanchaman Limboo, Government Degree College, Gyalshing ,West Sikkim (as per the notification No. 01/Home/2023) affiliated to Sikkim University, strives for academic excellence keeping with the college motto 'Emancipation through Knowledge'. The college purports to be a centre of learning excellence aiming at moral, ethical and academic development of the students. The college came into existence in the year 2011 as an affiliate campus of Vinayaka Mission Sikkim University. Since 2012, it has been functioning as one of the affiliated colleges of Sikkim University. Functioning under Sikkim University, for operational convenience the teaching curricula are divided into two major modules with two semesters per year extending from July-November known as Odd Semester and February-June known as Even semester.The institution has been efficiently using ICT enabled classrooms to facilitate the effective delivery of curriculum and to improve teaching practices.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://smlgcyalshing.in

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes, the institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE). The institution has its own examination body that handles all examination-related activities in order to conduct an internal evaluation more efficiently and effectively. The body administers an Internal Assessment in accordance to the affiliated University's Academic Calendar. Internal Assessment is done on the institutional level in the form of two sessional tests. Sessional 'A' and Sessional 'B' of 25 marks each is conducted internally in each semester culminating to 50 Marks. However, 50 marks of External Assessment is centrally conducted by Sikkim University. In order to be eligible to sit for the end term examination, the student must have appeared in both the internal sessional test and secured 75 percentage of attendance.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://smlgcyalshing.in

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
15	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
04	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
290	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	

30

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate and promote the cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics, the department has formulated different types of courses and various Internal Committees and included them into the curriculum, so as to enhance professional competencies and inculcate gender, social and human values and environment sensitivity etc., thereby leading to the holistic development of students. Gender sensitivity and gender sensitization is accomplished through various gender related Courses introduced in B.A Sociology SOC-UG-C401: Social Stratification, focused on social inequalities; class, gender, caste, poverty and race. Similarly, in view of Human Values and Professional Ethics, the institution has formulated a specific course in B.A Geography GEO-UG-C602: Disaster Management with special reference to India. To inculcate the human values, ethics and socially responsible qualities, the curricula comprises courses like POL-PG-E403: Human Rights; concepts and issues, POL-PG-C30: Research Methods in Political Science etc,.. Also, to sensitize students about the environment and sustainability issues, a number of courses like ENV-UG-F105: Environmental Studies and EHS-UG-F106: Eastern Himalayan Studies are included into the curriculum. Other than outcome based courses, the college Internal committees seamlessly conduct various activities like Cleanliness Drives, Sensitization Programmes, Environment Day, Earth Day, Swachh Bharat Mission Day, National Mental Health Day, Drug Abuse Day, Tree Plantations, Yoga Day, Constitution Day etc,.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

238

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 353 529 421">File Description</th> <th data-bbox="529 353 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 529 524">URL for stakeholder feedback report</td> <td data-bbox="529 421 1436 524">View File</td> </tr> <tr> <td data-bbox="86 524 529 743">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td> <td data-bbox="529 524 1436 743">View File</td> </tr> <tr> <td data-bbox="86 743 529 846">Any additional information(Upload)</td> <td data-bbox="529 743 1436 846">View File</td> </tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	View File	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File	Any additional information(Upload)	View File	
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URL for stakeholder feedback report	View File								
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File								
Any additional information(Upload)	View File								
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed								
<table border="1"> <thead> <tr> <th data-bbox="86 981 529 1048">File Description</th> <th data-bbox="529 981 1436 1048">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1048 529 1151">Upload any additional information</td> <td data-bbox="529 1048 1436 1151">View File</td> </tr> <tr> <td data-bbox="86 1151 529 1258">URL for feedback report</td> <td data-bbox="529 1151 1436 1258">https://smlgcyalshing.in/Feedback.php</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	URL for feedback report	https://smlgcyalshing.in/Feedback.php			
File Description	Documents								
Upload any additional information	View File								
URL for feedback report	https://smlgcyalshing.in/Feedback.php								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment Number Number of students admitted during the year									
2.1.1.1 - Number of sanctioned seats during the year									
675									
<table border="1"> <thead> <tr> <th data-bbox="86 1626 529 1693">File Description</th> <th data-bbox="529 1626 1436 1693">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1693 529 1760">Any additional information</td> <td data-bbox="529 1693 1436 1760">View File</td> </tr> <tr> <td data-bbox="86 1760 529 1863">Institutional data in prescribed format</td> <td data-bbox="529 1760 1436 1863">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Institutional data in prescribed format	View File			
File Description	Documents								
Any additional information	View File								
Institutional data in prescribed format	View File								
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)									
2.1.2.1 - Number of actual students admitted from the reserved categories during the year									

637

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution regularly tracks the progress of students by conducting tests and classroom exercises. The academic progress of students is judged on the basis of their performance in the Internal Assessment Examinations. Internal evaluation helps to identify the slow learners and accordingly arrange remedial classes/tutorials as mandated by the examination outcomes. Remedial classes are allotted in the general routine prepared at the beginning of each Semester. All 14 departments are directed to add remedial classes in their respective timetables. The Head of the Institution keeps a close eye on the status and the extent of syllabus coverage pertaining to remedial classes/tutorials for slow learners to track the progress of the students for every academic session.

File Description	Documents
Link for additional Information	https://smlqcgyalshing.in/Time%20Table%20for%20Odd%20sem%202022%20and%20Even%20Sem%202023%20(1).pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1521	56

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution promotes experiential and participative learning so that the students get hands-on practical experiences that deepen their understanding and knowledge retention.

a. Real-World Applications: The teachers make use of real-life situations and examples while explaining and teaching concepts and theories to enhance relevance and understanding.

b. Project/Field-Based Learning: There are many departments that have a field-based study as a part of the curriculum. This requires the students to understand, solve, and experience real problems and apply what they have learned in the field.

c. Hands-on training and experiences: The institution provides the students with many opportunities that provide hands-on training and experiences. For instance, in the academic session of 2022-23, the institution provided the students with three such notable experiences and they were: 1. "10 Days workshop on Waste Paper Recycling" 17th-26th February 2023, 2. "10 Days Workshop on Radio Production Process for SC, ST, and Women Students" 1st-10th March 2023 and 3. "One-day field study on Bee-Keeping Training" 8th May 2023. In addition to these three events, the institution also conducted two programs in relation to Disaster Management - 1. "A one-day Awareness Program on various disaster activities in collaboration with the District Collector's Office (17th April 2023) and 2. Performed "A Mock-drill" on different disaster aspects in collaboration with the State Disaster Management Authority (SDMA) and District Disaster Management Authority (DDMA) on 12th May 2023.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://smlgcyalshing.in/Experiential%20Learning%20through%20PW_%20FW_%20Internships_2022-23.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of the institution make use of ICT tools as a part of

their regular classes and lectures.

a. **Interactive whiteboards:** The teachers make use of smartboards to enhance the classroom presentations.

b. **E-books and Digital resources:** The Institutional Library has access to a number of online resources. The teachers make use of these resources to prepare for the classes.

c. **Online Learning Platforms:** The Pandemic taught the world of education the importance of Online Learning Platforms; since then the teachers of this institution have made regular use of Google Classroom to share notes and assignments. The teachers try and maintain a balance between technology and traditional teaching methods so that the students are provided with a well-rounded learning experience.

d. **Teacher Training:** The Institution ensures that the teachers receive training and support to enhance their teaching methods. For instance, in the academic session 2022-23, the institution organized a "5 days' Workshop on NEP 2020 in Higher Education: Focussing on Curriculum, Pedagogy and Assessment" (27th February to 3rd March 2023).

d. **Projectors, Microphones, Speakers, Computers, and Internet Facility:** The Institution regularly updates the ICT tools in the classrooms in order to facilitate the teaching-learning process. Every Department has been provided with computers and internet facilities.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://smlgcgyalshing.in/Criteria%204%20%20file%20no%204.1.3.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

56

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

14 years

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal Assessment is carried out in a systematic manner. The Exam Cell of the institution is dedicated in conducting and organizing successful Internal Assessments. The Cell conducts the assessments as per the University Academic Calendar. There are two Internal Assessments every semester, Sessional A is a written examination (Objective and Subjective) that is conducted centrally by the Exam Cell; Sessional B is a term paper assignment. The various departments have to submit the scores of both the Sessional to the Exam Cell which is then carefully recorded and uploaded by the Cell into the University portal.

File Description	Documents
Any additional information	View File
Link for additional information	http://smlgcyalshing.in

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a dedicated body in the institution i.e. the Grievance Redressal Cell (GRC), which is responsible for taking care of all the grievances in the institution. The GRC as a body deals with many types of grievances and one of them is grievance related to internal examinations. There is a methodical process followed by the Cell when a grievance is reported; the Coordinator calls a meeting with the members, discusses and deliberates the issue at hand, and then draws a plan of action. The Cell plays the role of a mediator (in the case of internal examinations) between the student and the concerned authority. The Cell works efficiently to address the issues that are reported and keeps its working transparent by including the Head of the institute in their

meetings and submitting timely reports of their workings. The Coordinator and the members of the GRC are changed every two years to minimize chances of partiality.

File Description	Documents
Any additional information	View File
Link for additional information	http://smlgcgyalshing.in

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institution follows these steps to make the teachers and the students aware of the learning outcomes.

a. The students are provided with an introduction to the learning outcomes and syllabus in the first class. The teachers explain what the students are expected to achieve by the end of the course. The students are reminded of the outcomes throughout the course and made to understand the relation between their assignments/activities and those outcomes.

b. The Institution checks that all the teachers have a detailed copy of the syllabus and learning outcomes once they join the Institution.

c. The institution encourages teachers to have discussions and share strategies to achieve learning outcomes in their Departmental meetings.

d. The teachers are encouraged to attend training programs to update themselves so that they can help the students achieve the learning outcomes effectively. In this light the Institution organized a "5 days' Workshop on NEP 2020 in Higher Education: Focussing on Curriculum, Pedagogy and Assessment" (27th March-3rd March 2023).

e. The Library has a plethora of books, and offline and online journals so that the teachers have ample teaching resources. ICT tools are provided by the Institution to aid teaching.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://smlgcyalshing.in
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

There is a regular evaluation made by the Institution to see that the Programme/Course outcomes are met by its Departments. The ways in which the Institution keeps a check on the attainment of the Programme/Course outcomes are:

- a. **Attendance:** The attendance of the students and faculty members is assessed by the institute on a monthly basis.
- b. **Timely class conduction:** The Institution is very serious about the timely conduction of classes and the Head of the institute keeps a close eye on the extent of syllabus coverage.
- c. **Assessment:** The institute employs various assessment tools such as exams, assignments, projects, fieldwork, and excursions to measure the skills and knowledge of the students.
- d. **Tracking Students' performances:** The performances of the students are tracked by the assessment tools, which then allows the institution to track the slow learners and make required interventions. The slow learners are given remedial classes in order to aid their performance.
- e. **Feedback:** The feedback that the institution receives to enhance teaching-learning experiences is taken very seriously. For instance, the previous year's Student Satisfaction Survey suggested that microphones be made available for the teachers'; on the basis of this feedback speakers, amplifiers and microphones have been installed in 14 classrooms.
- f. **External Evaluation:** Like all the other colleges of Sikkim, the end-term examination of this Institution is also externally evaluated. This is another way that ensures that the outcomes are met.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://smlgcgyalshing.in

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

394

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://smlgcgyalshing.in/Results%20Final%20Semester%20UG%20and%20PG%202022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://smlgcgyalshing.in/Student%20Satisfaction%20Survey%202022-23-1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute overall has been enhancing both academic and self sustain developmental activities of the students as well as develop professionalism of the faculties. Extension programmes done by Committee and Cell like NSS, Carrier Counseling, NCC, Red Ribbon Club, Disaster Management Cell and Library Committee effortlessly integrated into the curriculum conducting regular seminars, workshops, awareness, orientation on gender-issues, yoga day, mock drill and others issues under the RUSA and NGO's. Apart from the institution, NCC, NSS and Red Ribbon Club are also conducting sensitization programme followed with Covid-19 protocol requirements. The institution has made and outmost effort to conduct various activities mentioned above at optimum level during the academic year 2022-2023.

File Description	Documents
Paste link for additional information	http://smlqcgyalshing.in
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution currently possesses all the necessary infrastructure to support the teaching and learning process. Specifically, the institution has fully equipped classrooms with smart boards, computer labs, and tools such as printers, scanners, and LAN. Additionally, staff quarters are under construction to ensure smooth operations of the institution.

For improved operational safety and efficiency, we have recently installed water purifiers and vending machines in the Kanchenzunga block, Principal's office, and library block. Furthermore, the institution has established paper recycling machines that are utilized to produce eco-friendly products.

Moreover, a community radio station has been recently established for the dissemination of information. Finally, considering the fluctuations in weather conditions and the vast area of the institution, waiting sheds have been constructed at various locations for overall convenience.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://smlgcyalshing.in/file%20no%204.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution accords significant weightage to a variety of co-curricular activities, encompassing cultural events, sports, games, gymnasium, and yoga, etc.

At present, the auditorium is utilized as a versatile edifice for various events and indoor sports, such as badminton, boxing, and table tennis.

The institution boasts a 9-side football ground, 3 badminton courts, and a yoga hall located in the library block.

Moreover, the college auditorium caters to the requirements of cultural events as and when needed.

The gymnasium hall is presently undergoing construction and is on the brink of completion.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://smlgcgyalshing.in/file%20no%204.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://smlgcgyalshing.in/Criteria%20%20File%20No%204.1.3.1%20(2).pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

76,91,259/-

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library boasts remote access to a variety of paid online journals. It is expertly managed by a capable librarian and all records are meticulously maintained on a digital database. Each department has its own designated rack to house departmental books. The intake of books for different departments is recorded digitally and is easily accessible through the library's computer system. Additionally, the library maintains physical files and a register of all records.

All students and faculty members are issued a library card, and each issue and submission of books is duly recorded on the library card, which can further be recorded in digital form. The library provides access to academic literature as well as books and literature of various genres.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://smlgcgyalshing.in/Criteria%20%20%20file%20no%204.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

C. Any 2 of the above

books Databases Remote access toe-resources	
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
5,98,985	
File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
317	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
The institution have wifi in principals office which also holds the offices for other administrative task such as Examination Section, Store keeping section, office of Deans of Student`s	

affairs., etc. All the blocks of the institution namely Teesta Block, Kanchenzonga Block, Library Block, have LAN connection, Each staff room is facilitated by a Computer system connected with LAN and a printer. Most of the classroom are equiped with either projector with white board or smart board. The computer systems have latest operating software installed.

The computer systems are updated with all necerrary softwares for office work such as MS office, Acrobat PDF reader, Browser and other essential softwares.

The smart board in library block support access to online medias, journals and information. It also support access to offline stored files.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://smlgcyalshing.in/Crieteria%20%20file%20no%204.3.1.pdf

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

76,91,259/-

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college prioritizes the enhancement, preservation, and utilization of its physical facilities. The imminent completion of the new building will enable it to accommodate all 15 departments. The cleaning of the campus, including staff rooms, classrooms, toilets, and surrounding areas, is assigned to designated staff members. Additionally, semiskilled personnel are tasked with repairing and maintaining equipment, including the water supply and electricity..

Moreover, the institution has dedicated a separate library block that includes a computer lab, which is utilized by the administration section as and when necessary. The lab is also an excellent resource for students looking to improve their computing skills..

Sports complex indoor and outdoor:

The institution boasts an impressive indoor auditorium designed specifically for indoor sports such as badminton, boxing, and table tennis. Meanwhile, a newly constructed nine-sided playground is available to facilitate outdoor activities like football and volleyball.

Computer system and classroom:

Across all blocks and staff rooms, the latest updated computer systems are connected through a Local Area Network (LAN). The

conference hall located in Kanchenjunga block is the preferred venue for seminars, workshops, and special lecture sessions. In addition, the library block provides a space for general meetings equipped with computer aids. Most classrooms are also equipped with projectors along with either a whiteboard or smart board.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://smlgcgyalshing.in/Criteria%204%20%20file%20no%204.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

179

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	http://smlqcgyalshing.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
650	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
650	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

49

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

08

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college firmly believes that students constitute the most essential component in a well-established educational set up. Students are the driving force that propels the educational institution ahead. Adapting this quip, the college has always made sure to engage the students in all activities in the college, both academic and extracurricular. The Student Representative Council election is held every year so as to give voice to the students. The elected SRC then partake on various developmental works of the college. Students body play an active role in organizing events such as Annual College Fest, Blood Donation Camps, Sports Meet, Cultural events, Literary events, Waste Audit, Paper Recycling, Radio production and so on. Various student-centric initiatives are implemented in the college in due consultation with the students body. Discussion, deliberation, and consensus-based decision making is what the college preaches and practices. Not only the elected representative body , the college always welcomes constructive suggestion and feedback from any student irrespective of their batch or subjects. Positive feedbacks and suggestion then are discussed in the meeting with the College Management Committee/PMU and changes are introduced /implemented. Adding to that, the college also has a functional Alumni association.

File Description	Documents
Paste link for additional information	https://smlgcgyalshing.in/Minute%20of%20the%20meeting(SRC).pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

At present, the College has a functional Alumni Association with 13 executive members and 100 members. The tenure of membership is for 02 years. After the completion of the tenure the association is dissolved and a new association is formed as per the constitution which guides the formation and constitution of alumni body. A dedicated office has been allotted to the alumnus to conduct official meetings. The Alumni association provides valuable feedback and suggestion pertaining to the overall development of the college from time to time. They help in organizing various kinds of events in the college on a regular basis. They provide all the necessary assistance to the college to ensure that the event under question goes smoothly. Further, the alumni association also organizes events on issues such as drug abuse, health and hygiene, career opportunities and the like. In near future, the institution purports to provide a dedicated role to the association by incorporating alumni-based activities in the academic calendar of the college itself. The functioning of alumni association is monitored by the head of the institution on a regular basis. The project Monitoring Unit (PMU) of the college also has alumni of the college as the members.

File Description	Documents
Paste link for additional information	https://smlgcyalshing.in/Minutes%20of%20the%20Meeting(Alumni).pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The college caters to the educational, social, cultural and economic needs of the society in this part of the state of Sikkim. The college has been supporting the state policy of providing free education which has been formulated targeting the economically disadvantaged sections of the region. The governance of the institution is governed by holding the spirit of inclusiveness and empowering those who are at the margins of our society. The college consists of well qualified faculty members committed to curriculum development and innovation, involving themselves wholly in the process of institution building, besides initiating various extracurricular activities. The college is governed by the principal, supervised by the Director (Higher Education), Education Department, Government of Sikkim. The college offers Undergraduate Courses in Humanities and Commerce and Post Graduate Course in Political Science. Under Graduate Course in Science subjects and other Professional Courses also will be introduced in the near future. The important mission this institution has been able to fulfill is filling the gap by bringing the benefits of education to the underprivileged and the disadvantaged groups.</p>	
File Description	Documents
Paste link for additional information	https://smlgcgyalshing.in/Prospectus%20UG%202022-23%20(1).pdf
Upload any additional information	View File
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.	
<p>The Principal along with Vice-Principal, Dean of Student Affairs shares the responsibility of academic departments, with Joint</p>	

Director as an administrator looks after the administrative departments. Various administrative and academic departments of the college are effectively governed through a constitution of bodies such as IQAC, Admission Committee, Examination Committee, ICC, College Management Committee etc. having well-defined roles and principles working in accordance with the vision and mission of the college. The principal and the governing body form the committees under the convenorship of a teacher with members from teaching staff, non-teaching staff and students for overall management of the various operations of the college, such as admission, conducting invigilation duties, organizing cultural activities and sport activities, in implementation of healthy practices in the college premises. Each department is headed by one faculty who with the support of their other members execute the strategic and perspective plans in their departments. The college conducts annual elections for Student Representative Council, strengthening the idea of participative decision-making among student fraternity. All the major stakeholders of the college including the Administrator, Principal, Teaching and Non-Teaching Staff, Parents, Students and Alumni collaborate executing their assigned duties and responsibilities for the welfare of the college.

File Description	Documents
Paste link for additional information	https://smlgcyalshing.in/Faculty%20work%20Distribution%202022-2023.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management Committee examines college related strategic plans in depth. They adopt strategies which targets effective implementation and monitoring taking into account the vision, mission, values, social aspects for the betterment of the college. The college has committees that carry out their specific functions, including the Admission Committee, Examination Committee, Anti-Ragging Committee, Disciplinary Committee, Sport-Committee, Culture Committee, Project Monitoring Unit and Gender Sensitization Committee which conducts programs such as cleanliness drive, awareness programs on menstrual health & hygiene, awareness programs on sexual harassment, counselling programs etc. The college strives to foster flexibility for staff

and students to think critically and innovate. In addition, college encourages diversity among staff and the students. Instilling passion of learning in children through inquiry is education's top priority. Group talks, field studies, term paper presentations, and dissertations are all part of the college's strong emphasis to develop research culture in the college. Also, the college encourages its faculty members to pursue Ph.D. as strategic plan to further foster the academic excellence.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://smlgcgyalshing.in/Faculty%20work%20Distribution%202022-2023.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution's administration is carried out by a structure that is well-organized. The working groups at the college are quite effective and efficient. All appointment policies follow precise guidelines when it comes to employee responsibility and discipline, and they all align with the colleges overall vision and objective. From the principal's office to the last post, every person in the college administration performed their tasks effectively and efficiently. To take proper care of the internal matters of the College related with student's concerns, various committees are formed. The existence of multiple committees within the college is proof that the administrative structure operates smoothly and effectively. The Discipline Committee of the College headed by its Convener and members from teaching community counsel the students time and again regarding the norms of the College for the betterment of the institute in general and the students in particular. They work with dedication and team-work to maintain discipline and for the smooth functioning of the College. The college adopts policies with an inclusive orientation and adheres to strict service regulations. Every conceivable issue can be dealt with appropriately. All of the college's employees are chosen through an interview process with the proper government approval.

File Description	Documents
Paste link for additional information	https://smlgcyalshing.in/Faculty%20work%20Distribution%202022-2023.pdf
Link to Organogram of the Institution webpage	http://smlgcyalshing.in
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institution is providing all the welfare measure as per the government rules and procedures. Some of the welfare measures that the college is providing are as follows:

- 10 days of casual leave are provided to both teaching and non-teaching staff as per government service rules.
- Nonteaching staff are also given duty leave.
- Female teaching and non-teaching staff can avail a Maternity Leave of 180 days as per government service rules.
- Male teaching and non-teaching staff can avail Paternity Leave of one month as per government service rules.
- Study leave of up to 2years is provided to the teaching staff.
- Permission is readily granted to teaching staff to participate in Refresher Courses/ Orientation Programmes/

Short Term Courses for professional development.

- Leave given to teaching staff to participate and present papers and to participate in Conference/ Seminars/ Workshops/ FDP, etc.
- Encashment of Earned Leave is applicable for the non-teaching staff as per government rules.
- Medical Leave are also granted for both the teaching and non-teaching staff.
- Facilities such as Canteen, Grievance Redressal cell, Internal Complaints Committee, Parking facilities for both teaching and non-teaching staff, Clean drinking water facilities, internet connectivity in each department, computer is provided in each department, separate department rooms are provided to the teaching and non-teaching staff, for recreation purposes badminton court is provided in the college auditorium for all.

File Description	Documents
Paste link for additional information	http://www.sikkimfred.gov.in/user/Rule_199_3.aspx
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

54

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College requires that the teachers furnish a self evaluation form supported with relevant documents at the end of June every

year. This provides an insight into one's own assessment of progress made in professional development. It also makes known the involvement of the teacher in both academic and administrative activities. Through this form, a teacher can showcase his/her continuous professional development through paper presentations, publications, seminars and conferences attended etc. Departments collect the data for appraisal of teaching learning activities of teachers in the form of departmental reports which are forwarded to the Principal which is further after assessment is forwarded to the Director, Higher Education section, Govt. of Sikkim for Career Advancement of the teachers who are updated about their performance at each level. The IQAC of the college assesses the report submitted by the faculty/department and does an academic audit which is then shared with the departments. They suggest teachers to upgrade themselves which is crucial for their later promotions as per the required norms.

In case of non-teaching staffs, their annual performance details are prepared and evaluated by the Head of the Institution and forwarded to the concerned higher authority for annual increment in their salary.

File Description	Documents
Paste link for additional information	https://sikkimhrdd.org
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Administrative Officer and the Principal for purpose of clarity, authenticity, transparency and financial accuracy, scrutinize the records and financial documents at intervals. The Institution is liberal, yet follows the strategy of restraint as far as the expenditure is concerned. Proper procedure for purchases is adopted. Quotations are called for and prices are compared. Financial matters of the College is looked after by the Accounts Officer, Education Department (West), Government of Sikkim, who is also entrusted with the responsibility as a Drawing

& Disbursing Officer for the College. Pradhan Mantri Uchchatar Shiksha Abhiyan (PMUSA), Project Monitoring Unit (PMU) and the College Management Committee (CMC) too looks into matters related with finance and internal audit is conducted twice a year. For financial and accounting transparency, the institution relies on the Public Financial Management System (PFMS). Also, e-based governance makes it simpler for various governing bodies to work together and openly exchange information, both of which have a direct impact on the institution's financial operation. The funds received from the PMUSA by the college to conduct programs, utilization certificates are prepared and submitted according to the expenditure under various heads after the conduct of such programs. The external audit takes place annually after the completion of every financial year. An auditor visits the college and auditing of bills and vouchers of expenditure made by the college are checked which sometimes goes on for a week during the month of May.

File Description	Documents
Paste link for additional information	https://www.smlgcyalshing.in/Work%20Distribution%202023-24.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- Funds received by the college under PMUSA are deposited in a

separate bank account. The utilization of these funds is ensured through financial auditing at the end of each financial year.

- The Project Monitoring Unit (PMU) actively participate on the following: Advice on the utilization of funds maintained outside the Government account and shall prioritize and evolve requirements of the institution and utilize the fund in a transparent manner. Expenditure of all kinds should ultimately lead to overall improvement in educational growth and the betterment of the institute.
- Library services are strengthened and new books are purchased.
- Number of workshops and awareness programs are organized.
- Short distance field trips, visits are organized for students.
- Each item is purchased by comparing a minimum of three quotations received from different vendors.
- All purchases are done through a tender system. Each and every transaction is supported by the vouchers.
- All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through Cheques/Electronic mode.
- Only authorized persons by management can operate the transaction through the bank.
- For each and every financial transaction proper permission is taken from the Principal of the College.

File Description	Documents
Paste link for additional information	https://smlgcyalshing.in
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As delivering high-quality instructions, implementing cutting-edge teaching-learning strategies, and evaluating them all need ongoing effort, IQAC has been collaborating with higher education institutions (HEIs) to assist them in their teaching-learning endeavors. Since the primary goal of the IQAC is to create a system for deliberate, consistent, and catalytic action to enhance the institutional performance in terms of academics and administration and to support measures for institutional

functioning towards quality enhancement through internalization of a quality culture and institutionalization of best practices, it has consistently contributed to quality assurance processes and strategies. Keeping aside the problems created by the Covid 19 pandemic, the IQAC team of the College had been successful in publishing academic calendar for the year, conduct Administrative and Academic Audit for the academic year 2021-2022, successful in conducting Student satisfaction Survey for the academic year, conduct workshop on "Introduction to Statistics and Data Analysis using Statistical Software in collaboration with the Department of Economics of the College. IQAC in collaboration with RUSA conducted 10 days long workshop on Waste Paper Recycling from 17th February 2023 to 23rd February 2023.

File Description	Documents
Paste link for additional information	https://smlgcyalshing.in/DocScanner%203%200Oct%202023%2019-48.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

It has been one of the primary concerns of IQAC to adopt practices, which will provide quality education to the students through an effective and meaningful teaching-learning process. This plays an instrumental role in enhancing the quality of the academic and co-curricular endeavours of the College in keeping with its vision and mission. Few practices adopted by IQAC are:

- Conducting Academic Audits annually wherein departments are made to do a SWOC Analysis of their performance based on results, effective curriculum implementation and use of ICT-related pedagogical methodologies. Based on the audit, the IQAC gives constructive feedback to the Departments suggesting measures for internal quality enhancement. It makes recommendations for the Departments to do self-evaluation and to set higher goals to meet new challenges.
- IQAC keeps an eye on the department's many operations, including teaching and research. Also, it analyses positively the student input on the college's instruction, infrastructure, and other amenities.
- IQAC suggests innovative pedagogical methodologies like

Power Point Presentations, Projects, Field Trips, Role Plays, Workshops, videos etc. in addition to the completion of curriculum through Assignments, Class Tests, Tutorials etc.

- Every semester, the Cell keeps track of each department to ensure that it is making progress in terms of record keeping, academics, and research.
- IQAC has ensured that all classrooms and labs are fully equipped with ICT facilities and teachers make use of them on a daily basis.
- Teachers are encouraged to use ICT tools to prepare and deliver their lectures through audios, videos and PPTs.

File Description	Documents
Paste link for additional information	https://smlgcyalshing.in/IQAC%20Minutes%20of%20the%20meeting%20%202022-23.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://smlgcyalshing.in/IQAC%20Minutes%20of%20the%20meeting%20%202022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The institution has taken a comprehensive approach to promoting gender equity and sensitization within its curriculum. This involves embedding an understanding of diverse perspectives on gender equity among students.

To address gender-related issues, the institution has established several committees and initiated workshops and awareness programs for both students and faculty members. These include the Gender Sensitisation Unit, Women's Development Cell, Grievance Redressal Cell, Career Counselling, and Mentorship Cell. These platforms provide students with opportunities to express the challenges they encounter in their daily lives, encompassing physical, psychological, and emotional aspects.

The GSU operates as a statutory body with an Internal Complaints Committee dedicated to registering harassment complaints and formally resolving them. To support the well-being of students, the institution has provided physical facilities like separate restrooms and common rooms for both girls and boys. Moreover, sanitary vending machines have been installed in female lavatories to cater to the needs of female students and employees.

Furthermore, the institution values feedback and has placed suggestion boxes in every block, allowing students to submit their grievances and suggestions regarding any issues they may face. This multifaceted approach demonstrates the institution's commitment to fostering gender equity and sensitization at various levels of campus life.

File Description	Documents
Annual gender sensitization action plan	https://smlgcgyalshing.in/Report%20on%20GSU%20Workshop%20on%20Gender%20Equality.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://smlgcgyalshing.in/best%20practices%202022-23.pdf

7.1.2 - The Institution has facilities for

C. Any 2 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution has implemented a comprehensive waste management system to address waste generated within the college campus, focusing on sustainability and environmental responsibility.

The Institution has taken proactive measures to manage solid waste effectively. This includes conducting waste audits to assess the types and quantities of waste generated on campus regularly. These waste audits help identify areas for improvement and guide the development of sustainable waste management strategies. Additionally, the Institution actively participates in initiatives such as the "Himalayan Cleanup Programme," which involves clean-up drives in the surrounding areas to prevent littering and promote environmental cleanliness.

The institution has also installed a paper recycling machine. This machine efficiently recycles paper waste generated within the campus, significantly reducing the volume of paper waste that would otherwise end up in landfills. This initiative not only contributes to environmental conservation but also aligns with the Institution's commitment to sustainable practices.

The Institution's waste management efforts extend beyond mere disposal. These initiatives demonstrate the Institution's dedication to minimizing its environmental footprint and promoting responsible waste management practices in line with its sustainability goals.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://smlgcyalshing.in/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

A. Any 4 or all of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The School of Languages comprises various departments, including Lepcha, Limboo, Bhutia, Nepali, and English, offering courses

aligned with the 2020 New Education Policy. These courses prioritize the preservation and celebration of diverse languages, cultures, and heritage.

The institution actively observes events like Rashtriya Ekta Diwas and NSS Day, reinforcing our commitment to promoting communal harmony and inclusivity. These events underscore our dedication to nurturing an environment of unity.

To empower marginalized students, workshops in radio production were organized, bridging educational and skill gaps while promoting tolerance and equal opportunities.

Our vibrant cultural fiesta, featuring participation from various departments, celebrates Sikkim's rich cultural diversity, fostering mutual respect and understanding among linguistic, religious, and communal groups.

Programs organized by committees like NSS, NCC, and the Cultural Committee play a vital role in promoting cultural harmony across Sikkim, bridging gaps, and nurturing tolerance. Additionally, the institution celebrates International Yoga Day, with students and faculty participating in sessions focused on "Yoga for Vasudhaiv Kutumbakam" (Yoga for the World as One Family), promoting unity and well-being.

For inclusivity and equal access, we reserve undergraduate seats for SC, ST, OBC, and other backward-class students. Although education is free in Sikkim, scholarships are extended to students from diverse socio-economic backgrounds by the government of Sikkim, reinforcing the commitment to an equitable educational environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution places a strong emphasis on constitutional education, ensuring students and employees understand their

rights, duties, and responsibilities as Indian citizens. Various departments and committees, including Career Counselling, Mentorship Cell, NSS, NCC, and Intellectual Property Rights, organize lectures and programs on human rights, gender sensitization, justice, equality, property rights, and civil rights to foster understanding.

Orientation and awareness programs cover essential topics like Gender Sensitization, the Domestic Violence Act, and government schemes empowering women, educating both students and faculty.

The 74th NCC anniversary was celebrated with flag hoisting and a parade, featuring a documentary on NCC's history. The dynamic NSS Cell, with two units, engages students in community service, promoting social responsibility and civic duty. International Yoga Day is celebrated with sessions focusing on unity and well-being.

The NCC instills patriotic commitment, emphasizing students' role in national development and pride in their country. This approach ensures the institution's community is well-prepared to fulfill constitutional obligations and contribute positively to society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution deeply respects India's cultural heritage and actively commemorates significant national and international events, providing engaging and interactive educational opportunities.

Independence Day is a noteworthy celebration, where NCC Cadets participate in the Independence Day Parade in Kyongsa, Gyalshing, connecting students to India's independence struggle.

World Environment Day, focused on 'Beat Plastic Pollution,' demonstrates the institution's commitment to environmental conservation and sustainability.

International Women's Day, celebrated by the Women's Development Cell in collaboration with the Department of History under the theme "DigitAll: Innovation and Technology for Gender Equality," highlights women's resilience, strength, and the role of innovation and technology in promoting gender equality.

The institution also honors Dr. Sarvepalli Radhakrishnan's birth anniversary in a ceremony recognizing the contributions of teaching and non-teaching staff members to the institution's mission.

Moreover, the Gender Sensitisation Unit observes Menstrual Health Day, creating a supportive environment for sanitation and hygiene. Sanitary vending machines are installed in female lavatories for students and employees, promoting menstrual health awareness and accessibility. These initiatives seamlessly blend education, cultural celebration, and social responsibility within the institution's ethos.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

When assessing our institution's best practices, it's evident that we've strategically prioritized inclusivity, empowerment, and skill development, excelling in two key areas:

Firstly, our commitment to fostering inclusivity and equity is exemplified through our Organized Program for ST, SC, and Women's Empowerment. This comprehensive initiative uplifts individuals from marginalized communities, including Scheduled Tribes (ST), Scheduled Castes (SC), and women. It includes various impactful components:

We provide tailored mentorship and counseling services to ST, SC, and female students in navigating academic challenges, career decisions, and personal growth. Regular awareness workshops on topics like gender equality, social inclusion, and diversity promote mutual respect among all students. Our reservation policy allocates a percentage of seats in various courses for ST, SC, and women, enhancing classroom diversity.

Secondly, our institution places great emphasis on skill development, recognizing its importance in today's competitive job market. Our comprehensive skill-based training program includes:

Facilitating on-the-job training to allow students to apply theoretical knowledge in real-world settings. Offering certification courses (such as boxing and badminton) in addition to regular academic programs, enhancing students' skill sets and competitiveness in their chosen fields.

These initiatives underscore our commitment to nurturing a diverse, inclusive, and skill-oriented learning environment.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Promoting gender equity and sensitization is a paramount priority for our institution, and we have undertaken a multifaceted approach to address gender-related issues effectively. The establishment of various committees and the initiation of workshops and awareness programs for both students and faculty members serve as crucial components of our strategy.

Gender Sensitisation Unit (GSU): The GSU is a dedicated body that actively promotes awareness and education on gender issues. It conducts workshops, seminars, and awareness campaigns throughout the academic year.

Women's Development Cell (WDC): The WDC provides a platform for female students and faculty to voice their concerns, seek support, and access resources. The WDC also organizes workshops on personal development, leadership, and career opportunities.

Grievance Redressal Cell: It serves as a confidential space for individuals to report any form of harassment, discrimination, or unfair treatment. It ensures that all complaints are thoroughly investigated and resolved in a timely and sensitive manner.

Career Counselling: Career counseling sessions are conducted with a focus on promoting gender-neutral career choices.

Mentorship Cell: The Mentorship Cell pairs students, particularly women, with experienced faculty members who provide guidance and support. These mentors offer academic and personal advice, helping students navigate challenges and make informed decisions.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The IQAC plays a crucial role in ensuring and enhancing the quality of education and the overall functioning of the institution. Here is a plan of action for the next academic year:

1. **Assessment of Current Year's Initiatives:** The IQAC will review the initiatives taken during the academic year. Analyze their impact and identify areas that need improvement.
2. **SWOT Analysis:** The IQAC will conduct a SWOT analysis to assess the strengths, weaknesses, opportunities, and threats to the institution's quality assurance processes.
3. **Feedback Analysis:** The IQAC will analyze feedback from students, faculty, and stakeholders to identify areas for improvement.
4. **Community Involvement:** The IQAC will engage with the local community through outreach programs and social initiatives.
5. **Research Promotion:** Promote research culture by providing incentives and resources for faculty and students.